Problem Solving: Moving Dual Enrollment Online

Webinar 08.13.20

Meg Chil-Gevorkyan, Glendale Community College
Rio Medina, Long Beach City College
Career Ladders Project Team
The CLP Team

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Director

Eder Flores
Program Associate

Naomi Castro
Senior Director Manager
About CLP

Career Ladders Project promotes equity-minded community college redesign.

We collaborate with colleges and their partners to discover, develop, and disseminate effective practices. Our policy work, research, and direct efforts with colleges lead to system change—and enable more students to attain certificates, degrees, transfers, and career advancement.
Agenda

• Welcome & Updates
• Poll
• Glendale College & Questions
• Long Beach City College & Questions
• New Resource
• Survey
Updates

- Past webinars
- Moving to an Electronic Form
- CCCCCO Updates
- CVC-OEI
- Making the Switch
Poll

www.menti.com
Code: 764321
or following the link in the chat
Chat

• GLENDALE how do you ....
• LONG BEACH why is the ...
• TECH I need ...
Glendale Community College

Meg Chil-Gevorkyan
Program Manager Student Outreach Services
Dual Enrollment and Onboarding Students

- Onboarding: Outreach, Welcome Center and Dual Enrollment
- Virtual Welcome Center
- iDualHub
- Dual Enrollment Family Night
- Dual and Equity Collaboration
Glendale iDualHub Website

Join us in iDual Hub to meet with Martha Cuebas, dual enrollment counselor. Learn about how to enroll, student support services and how to be successful in a college class! Every Wednesday 2:30-3:30 pm

IDual Hub (ZOOM)

Virtual GCC Welcome Center Monday through Thursday
10 a.m.-4 p.m.
Friday
10 a.m.-1 p.m.

VIRTUAL WELCOME CENTER ZOOM

1 Apply Online
2 Submit High School Digital Form
3 Attend Class
What is Dual Enrollment?

Fall 2020 Class Schedule
Deadline to enroll 9/25/2020

Students need counselor recommendation to enroll. Space is limited and students with completed applications will be enrolled in the order they are submitted. To check if you have been enrolled, log on to your student portal www.glendale.edu/mygcc. Please allow 72 hours after submission for processing. Deadline to enroll 9/25/2020

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Virtual GCC Welcome Center

Monday-Thursday 10 a.m.-4 p.m. Fridays 10 a.m.-1 p.m

Zoom link

Application Workshops
Tuesdays and Thursdays 3-4 p.m.

Phone: 818-240-1000 ext 4767
Text Us! (818) 732-9383
Email: WelcomeCenter@glendale.edu
Campaign for Fall 2020 Enrollment

- Student Email Campaign (embed flyer)
- Student Text Campaign (link to flyer)
- High school partner email campaign
  - PeachJar
- Social Media postings on college platforms and K-12
- Print-postcard format as mailer
• We have met with over 300 high school students in the last 2 months in iDual Hub
• Email and text notification campaigns- over 14,000 contacts
  • Pull contacts from digital forms
  • Use internal list of applicants from CCCApply
• Email messaging- Customize to week’s topics. Relevance is key.
• Text messaging- create access and opportunity
  • Example: Hi First name, it's Martha, the GCC Dual Enrollment Counselor. Have questions regarding dual enrollment? Respond to access the iDual Hub. Reply STOP to stop
• Fall Dual Enrollment - 28 classes, 275 students enrolled (still enrolling)
Dual Enrollment Family Night

Free College Classes for High School Students
Join us for more information
*September 1, 2020*

Free College Classes (English) 5-5:30pm
Free College Classes (Spanish) 5:30-6pm
Free College Classes (Armenian) 6-6:30pm

[Zoom link]
Dual Enrollment and Equity Collaboration

- Campus decision to waive tuition and fees for all high school students.
- Equity counselor designated to help with onboarding high school students who are identified as disproportionately impacted.
- Family friendly virtual presentations in different languages.
- Connection with a GCC Equity counselor.
  - Email introduction
  - Phone contacts
Questions

- GLENDALE how do you ....
- MEG what might we ...
DUAL ENROLLMENT
On-boarding & Orientation

Google Folder for ECPP
On-boarding

Pre-COVID-19 Outreach
• Email Blasts
• HS Outreach & District Email Blast
• Information Sessions (On Campus & @HS Site)

COVID-19 Outreach
• Email Blasts
• HS Outreach & District Email Blasts
• Virtual Information Sessions
• Checklist
On-boarding

Outreach Email Sample

HEADER: LBCC ECPP – Summer & Fall 2020 Courses Now Available!

STEP 1
Complete your Fall 2020 LBCC Application to receive your Viking ID#

- Review the Application Assistance Handout
- If you have not attended LBCC for one or more terms, you must reapply

If you have never completed a CCC APPLY ID, please follow these steps:

Please create a CCC Apply Account by clicking Create an Account
Your CCC APPLY ID is letters and numbers (LBC1234)
Will be received instantly, via email, after creating an account

Log into the LBCC Application with your CCC APPLY ID and complete a campus application.
Your LBCC VIKING ID is a seven-digit number (1234567)
Will be received 24-48 hours, via email, after completing an application

STEP 2
Complete and Submit LBCC Dual Enrollment Form to the ECPP Application
Submit an EPP Application with the student & parent signature, only

- LBCC will contact the your school district in order to acquire proper recommendation
- Be sure to download the dual enrollment form and “SAVE AS” under different name
  - Sometimes, the forms are being uploaded blank.

Be sure to review the Fall course lists!
View the Early College website for additional details and videos!
Orientation

ECPP FA Orientation Checklist
• Identifies agenda and necessary materials

ECPP Orientation Flyer
• via Zoom
• Accommodations

ECPP Orientation RSVP + Checklist
• Reset Password
• Student Profile
• Remind Group
• Fees

ECPP Orientation Presentation
• FERPA
• VIKING Portal
• Campus Resources
• Mentorship Overview
• Book Information
Orientation

Check List

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Complete Orientation Checklist
Recommended Deadline: Friday August 14, 2020

To prepare for the ECPP Fall Term, please make sure you complete all the items below. If you have already completed these steps, no need to repeat them.

- Create your [LBCC Viking Password](#)
- Log into your [VIKING Student System](#) to view your courses
  
  Your registration is in process and/or complete.
  
  Once completed, you may see a message notifying you your schedule has changed.

  Once registration is complete you can log in and complete the following:
  
  - Click Manage Classes
  - Click View My Classes

- Complete [Student & Parent/Guardian Acknowledgement Form](#)
  
  Email form directly to [careerpathways@lbcc.edu](mailto:careerpathways@lbcc.edu)

- Complete [ECPP Fall 2020 Student Profile](#)

- Join your [ECPP Fall 2020 Remind Group](#)

- Constantly check your emails/Remind for ECPP Updates

- Become familiar with [Starfish](#)
  
  - Watch this [Starfish Video](#)
  
  - Review [Starfish Information](#) in Resource Drive
  
  - Create your [Starfish Profile](#)
    
    - Log in with VIKING Student System account information

- Pay any mandatory fees online via [VIKING Portal](#)
  
  - Fees are posted after the course is officially registered
  
  - Review [Make a Payment Assistance Link](#) for additional information
  
  - Students have until the end of the term to complete payment on outstanding fees
Questions

- LONG BEACH how do you ....
- RIO what might we ...
Resources for Onboarding

Resources for Dual Enrollment Online Onboarding

August 2020

Career Ladders Project convened a group of practitioners from across the state to share resources for online onboarding of dual enrollment students. We developed a list of videos, presentations, handouts and other useful tools to share broadly with California practitioners. The resources are listed by topic and each one is categorized by type; see the key for more information.

Feel free to use and distribute these resources directly or to tailor them for your campus, but we request that you credit the original source. Suggested attribution is listed below each link.

Special thanks for sharing resources and helping develop the list goes to the Bay Area Community College Consortium, Cerros College, Chabot College, Coast Community College District, East Los Angeles College, Glendale College, Hartnell College, Long Beach City College, Santa Monica College and Santiago Canyon College.

Overview of Dual Enrollment

Student Voices: Dual Enrollment

Career Ladders Project, featuring Bakersfield College students

Orange County Regional Consortium, Strong Workforce Program Pathways Scale-Up Project

How to Apply or Enroll

Outreach, Cabrillo College

Salinas Union High School District

Join the online Dual Enrollment Community of Practice

Community members can exchange info and learn about new resources other practitioners are creating for the remote environment. Email alicia@careerladdersproject.org to join.
Survey

www.menti.com
Code: 764321
or following the link in the chat

Email success stories to:
ncastro@careerladdersproject.org
“Dual enrollment gave me the confidence to know that I’m capable of handling the challenges that come with going to college”
Mariano Balbuena
Bakersfield College